



Purchasing Office
P.O. Box 40197 • Lafayette, LA 70504-0197
Office: (337) 482-5396
Fax: (337) 482-5059

April 17, 2022

ADDENDUM NO. 1

PROPOSAL TO PROVIDE PROFESSIONAL POST MOVE-OUT APARTMENT CLEAN-UP FOR STUDENT HOUSING AT BONIN HALL, CORONNA HALL, BAKER HALL, AND HUGER HALL, LOCATED ON THE UNIVERSITY OF LOUISIANA AT LAFAYETTE CAMPUS, LAFAYETTE, LOUISIANA.

Due Wednesday, April 19, 2023 2:00PM Solicitation No. 23040

The following clauses/alterations shall be made part of the original specifications as though issued at the same time and shall be incorporated integrally therewith.

Item No. 1 – Responses to vendor questions:

Vendor question:	Department response:
<u>Question 1:</u> In the event a unit is left with an abundance of debris and trash, how would we proceed outside of the agreed upon scope?	If the awarded vendor's employees come across a room that has trash or belongings still in it, we would ask that you notify the custodial supervisor and our Housing staff will handle it.
<u>Question 2:</u> Is there any public bid information available for the last awarded contract?	No previous information is available as this is the first time a bid has been done for these facilities.
<u>Question 3:</u> Will we need to mail original bid docs or maintain them and submit upon contract award (point 37 - number of bid copies)?	Please maintain them for your records. Should we require an "original" we will request that within 45 days of the bid opening.
<u>Question 4:</u> The contact phone number (337.482.1029) in the bid rings to the wrong person. What is the correct phone number?	The correct phone number is 337.482-1079.

For questions related to bidding these projects, please contact the UL Lafayette Purchasing Department at martina.howard@louisiana.edu or 337.482.1079.

Business hours are: Mon-Thu 7:30am – 5:00pm CST (lunch 11:45-12:30); Fri 7:30am -12:30pm.

ACKNOWLEDGEMENT: If you have already submitted your bid, and this Addendum creates a need to revise your bid, you must indicate any change(s) below, identify your business name and sign where shown. Revisions shall be submitted/delivered PRIOR to bid due date and time, by email. Bid revisions received after bid due date and time cannot be considered, whereupon the bidder must either honor or withdraw its original bid. If you have already submitted your bid and this addendum does not cause you to revise your bid, acknowledge receipt of this addendum by signing below and returning it to the Purchasing Department prior to bid due date.

Marie C. Frank, MPA, CPPB
Assistant Vice President for Administration & Finance
University of Louisiana at Lafayette
Department of Purchasing

Firm Name: _____ **Signature:** _____